## **Returns Form**



#### **Returns and Retunds**

If any of the items you have received are unsuitable please return them and we will refund or exchange them. Please ensure that you do this within 10 days of your original order date. We will only accept goods that are returned provided they are in their original condition and all tags attached as supplied.

To return an item by post,

- 1. Complete the returns form and enclose it with your returns parcel.
- 2. Address your parcel to

Boutique 144 63 Fore Street Kingsbridge Devon TQ7 1PG

3. Please note that we are not responsible for the cost of returning items.

For your own protection we recommend that you send the parcel using a service that insures you for the value of the goods, as the items are your responsibility until they reach us.

After receipt of the item(s) we will only refund the card used for the original transaction. Please allow 10 days for the refund to appear in your account.

#### **Exchanges**

To exchange an item, please follow the procedure as above and we will exchange the item by return, assuming it is in stock.

### **Faulty Items**

In the unlikely event that an item is found to be faulty please contact us by e-mail within 7 days of receipt, quoting your order number, name and address, details of the item and the nature of the fault. We will also need to know whether you wish be sent a replacement or a refund.

We will advise you on how to proceed with the return.

#### Incorrect Item

If you have received an incorrect item in your order, please contact us by e-mail quoting your order number, name and address, details of the product and reason for the return and we will advise you on how to proceed with the return.

The above does not affect your statutory rights.

# **Returns Form**



| Name          |                  |              |           |                    |                   |       |       |  |
|---------------|------------------|--------------|-----------|--------------------|-------------------|-------|-------|--|
| Order Numb    | per              |              |           |                    |                   |       |       |  |
| Order Date    |                  |              |           |                    |                   |       |       |  |
| Telephone N   | Number (should v | we need to   | contact y | /OU)               |                   |       |       |  |
| Returned Ite  | ms               |              |           |                    |                   |       |       |  |
| Item Code     | Item Name        | Size         | Colour    | Refund or Exchange | Reason for return |       | Value |  |
|               |                  |              |           |                    |                   |       |       |  |
|               |                  |              |           |                    |                   |       |       |  |
|               |                  |              |           |                    |                   |       |       |  |
|               |                  |              |           |                    |                   |       |       |  |
|               |                  |              |           |                    |                   |       |       |  |
|               |                  |              |           | Total va           | lue of returned   | items |       |  |
| Please send   | me the following | g items in e | exchange  |                    |                   |       |       |  |
| Item Code     | Item Name        | Size         | С         | olour              | Quantity          |       | Value |  |
|               |                  |              |           |                    |                   |       |       |  |
|               |                  |              |           |                    |                   |       |       |  |
|               |                  |              |           |                    |                   |       |       |  |
|               |                  |              |           | Total Value o      | of Items Require  | ed    |       |  |
| Return Add    | lress            |              |           |                    |                   |       |       |  |
| Boutique 144  | 1                |              |           |                    |                   |       |       |  |
| 63 Fore Stree | et               |              |           |                    |                   |       |       |  |
| Kingsbridge   |                  |              |           |                    |                   |       |       |  |
| 0 0           |                  |              |           |                    |                   |       |       |  |
| Devon         |                  |              |           |                    |                   |       |       |  |